

**THE HONG KONG UNIVERSITY OF SCIENCE & TECHNOLOGY  
SCHOOL OF BUSINESS AND MANAGEMENT**

**1<sup>st</sup> SBM UG Student Representative Meeting 2016/17**

**Draft Minutes**

Date and time of meeting:	Oct 3, 2016, 6:07-7:11pm
Minutes Prepared by:	Vivian Chu
Attendance of SBM UG Programs Office:	Anirban Mukhopadhyay, Emily Nason, Ka Yee Lee and Vivian Chu
CUP Faculty Members	Ronald Lau, Xuewen Liu
Attendance of UG Student Representatives:	Arnold Wan, Calvin Ho, Eddy Lee, Gary Yu, Harry Hu, Heron Yan, Ince Chan, Jeff Louie, Kristy Lau, Lexi Tan, Sonalika Mannimala, Sylvester Miao, Tiffany Wong, Vinod Tadikamalla
Absence with Apologies:	Dominic Ho, John Sz-to, Kelvin Ong, Matthew Cheung, Sophia Wan
Absence	Wendy Ki

1. The Chair welcomed all student representatives and CUP faculty members who joined the meeting. He presented an overview of the Committee and the work that this Committee accomplished in previous years. He also mentioned that this Committee would meet twice per semester.

2. Updates from SBM

2a. LSK Breakout Rooms at G/F

Background:

Student members proposed to explore more space in LSK for small group discussions and suggested reserving the G/F breakout rooms for the purpose.

Update:

Instead of opening up the breakout rooms to students, members were updated that the new facility Karen Lee Student Mentoring Centre would soon be constructed. The Center would have small meeting rooms to serve such purpose.

Further, the renovation work, as stated below, to the breakout rooms was very costly:

- i. installation of card readers outside the breakout rooms for student access;
- ii. replacement of wooden doors by glass doors; and
- iii. introduction of a new online booking system.

The reservation of breakout rooms by students was therefore not pursued.

2b. Information Week and Sessions for Major Selection in Fall 2016

Information week would be held from 7 to 10 Nov outside LTJ & K. There would be booth counters from 4:00-6:00pm, information sessions starting from 6:00pm and mingling sessions to be conducted by different SBM programs on each day.

2c. Eligibility for Major Selection of BBA Programs

A reminder to Year 2 students for the eligibility of joining major selection exercise was shared. They had to complete at least 5 out of 7 major foundation courses and 43 course credits, including transferred credits upon admission, by the end of the 3<sup>rd</sup> semester. For unqualified students, General Business Management (GBM) would be assigned to them.

## 2d. Entrepreneurship (ENTR) Courses Considered as Business Electives

The Committee of Undergraduate Programs (CUP) approved the following five ENTR courses to be used as business electives:

- ENTR2010 Entrepreneurship Seminars and Readings (1 credit)
- ENTR3010 Structured Mentoring: Inspiring Leadership (3 credits)
- ENTR3020 Identifying Innovation Opportunities (3 credits)
- ENTR3100 Industrial Landscape: Understanding the Elements to Start a Business (3 credits)
- ENTR4100 Social Innovations and Entrepreneurship (3 credits)

## 2e. 2016 Intake Figures

In 2016 cohort, 835 students were admitted to SBM and 58 students were admitted WBB.

JEE intake number dropped significantly. Political issues might be one of the reasons. Therefore, we admitted more senior year entry students this year. On the other hand, more final year WBB students chose to come back to UST to study due to the Program's career support, learning experience and tuition fee.

## 2f. Karen Lee Student Mentoring Centre

Prof. Karen Lee was one of the faculty members in UST. Her family donated money to the School to fulfil Prof. Lee's dream for the Centre and support various student events and activities such as the UG-Get-Together, Student Mentoring Program and scholarships associated with student activities. The Centre would be located on G/F of LSK which would include a newly renovated Financial Lab. The possibility of connecting it to 1/F would be explored and tendering for the design would take place soon.

## 2g. Business Cohort Community (BCC)

This year, BCC format was changed from 10 to 1 cohort to build the bonding among freshmen and induce engagement. Freshmen were free to join the activities held by BCC such as Sedan Chair Charity Racing Event and the LinkedIn Photo-shooting. To raise the admission fee of \$13,000 for the Charity Racing Event, the BCC organizing committee sold old books, t-shirts, candies and pop-corn. As of the meeting date, around \$9,000 was raised.

## 3. Updates from SBM Student Representatives

### 3a. Graduation Ball for 2017

In the past summer, Year 3 SBM students were invited to do a survey in Qualtrics about the Graduation Ball through SBM UG Programs Office. 133 responses were collected. Results were shown below:

- 130 respondents indicated their willingness to join
- The majority accepted the price range of \$400-600
- A 3-4 star hotel was preferred
- 122 respondents preferred a meal, drink & refreshment
- Activities, e.g. network opportunity and career oriented activity, were suggested to be included in the Ball

In the new academic year, Miss Kristy Lau who was the only the Sub-committee of Senior Student Engagement continued to serve as member, but she would be leaving for exchange studies in spring semester. The Chair invited current student members to join this Sub-committee to make the project

come true, like proposal preparation, quotation, promotion, logistics and etc. A member Mr. Sylvester Miao indicated his willingness to help out. If more helpers were recruited, another round of survey might be needed for more specific details of the arrangements.

Further, students were welcome to propose different discussion topics which were of their concerns in Canvas and form sub-committees if needed.

#### 4. Discussion Items

##### 4a. Usage of SIS and SAS

SIS was mainly used for academics matters whereas SAS was mainly for advising. Currently, all Major Faculty Advisors' names were shown on SAS only. Senior year students were asked whether they would use SAS to check their advisors' names. Students who already had a major indicated that they did not use SAS. Some said that they were informed by their departments about course offering information in the coming semester and checked advisors' information in SIS only. Others said that they would consult departmental administrators directly for academic questions. Members agreed that the Major Faculty Advisors' names should be available on SIS as well.

#### 5. Next Meeting

Dec 6 (Tue), 12nn – 2pm, in LSK1036.