

Name of meeting attended: SBM UG Programs Student Representative Committee

Date of meeting: 4 December 2007, 12:00 p.m. to 1:00 p.m.

Minutes Prepared by: LI Tsz Ying, Eva (BBA FINA Year 2)

**Complete after meeting**

**Main points covered in meeting**

<p><b>Brief outline of discussion point</b> <b>(include reference from agenda)</b></p>	<p><b>Action agreed</b></p>	<p><b>Name of person taking action</b></p>	<p><b>Who else needs to know about this?</b></p>
<p>1. ECOF Program has more ECON courses while students want to have more FINA courses; too many limitations are set on the electives in courses selection (HAO Tong, SUN Yik Ting Jacky)</p> <p>Should raise the problem directly to ECON department; the courses were initiated by ECON faculty which has more involvement and control.</p>	<p>Raise to ECON department directly</p>	<p>As HAO is the student committee member of ECOF, she may want to raise that point during their meeting next time.</p>	
<p>2. SBM should suggest more activities or organize activities for students in order to give them more experience for the future careers, for example, case competitions or case studies. (HAO Tong)</p> <p>The MGTO department has a management consulting course and there are workshops or training in case interviews. (Paul FORSTER)</p> <p>The Vault Career Guide is available for reference by the Career Service Team (Ruby CHAN)</p>	<p>Will organize short presentation on case interviews in Jan (Ivy NGAN)</p>	<p>Ivy NGAN</p>	
<p>3. Can international students work in HK next year? (SOH Wee Chean)</p> <p>It has been proposed in the government, but the change of immigration policy has not been confirmed; international students cannot work, even for part time jobs on campus. (Ivy NGAN)</p>			
<p>4. When students applied for jobs in the SBM job bank, and they have been rejected can SBM give them any advice or comments on how to improve their CVs? (YU Wai Yat)</p> <p>The Career Services Team provides mock interviews, and replies to all enquires regarding the unsuccessful applications. (Ruby CHAN)</p> <p>SBM encourages students to take their own initiative since there are over 2000 SBM students; students can arrange appointments with the Career Services Team through email or send an email to approach SBM. (Angela NG)</p>		<p>Ruby CHAN and the Career Services Team</p>	
<p>5. There is no clear direction to the SBM website. (SUN Yik Ting Jacky, HAO Tong)</p> <p>The School website is managed by the PR team; the 2 weekly emails have the SBM website link, the</p>	<p>Will talk to the PR people. (Angela NG)</p> <p>Student Rep should also promote the</p>	<p>Angela NG All Student Rep</p>	

<p>bookmarks that were given out at the beginning of the year also have the link. (Angela NG)</p> <p>Make the link in the emails more obvious, for example, making a big arrow (SOH Wee Chean)</p>	<p>website to their peers.</p>		
<p>6. Can SBM organize another visit to Reuters? (HAO Tong)</p> <p>SBM gives priority to outsiders as they offer free services and we cannot be too demanding. (Angela NG)</p>			
<p>7. Why the course SBM001 is not always offered in the same semester for preparatory year students? (LI Xiaopeng)</p> <p>The teaching staff may not be available. (Angela NG)</p>			
<p>8. LABU 101 course is not fair for QFIN and ECOF students as they have no MGTO classes (no background knowledge) because they need to deal with the MGTO case study. (SHEA Hong Yue)</p>	<p>Will look into this issue. (Iris LAM)</p>	<p>Iris LAM</p>	
<p>9. How to match international buddy to local buddy? (SOH Wee Chean)</p> <p>It is organized by IMSPO. (Angela NG)</p>			
<p>10. If students take courses overseas during the summer session, can the credits be transferred back to UST? (HAO Tong)</p> <p>It is possible to transfer the credits back subject to the approval from the course offering departments at UST. Students are advised to send the course syllabi to the course offering departments for review prior to their study trip if they want to make sure that the credits are transferable. Upon the completion of the courses, students need to send the transcripts and the course approval form to their major department for credit transfer arrangement. (Iris Lam)</p> <p>Is it possible to transfer credits for a course on actuarial science taken at CUHK back to UST? (Sun Yik Ting Jacky)</p> <p>The credits may be transferred back subject to the review process as discussed above. Jacky may first bring the documents to SBM to consult which department is responsible for this course. (Iris LAM)</p>			
<p>11. How to reach out with other students, communicate with them and SBM? (Angela NG)</p> <p>Student representatives should take the initiative to approach others. (HAO Tong)</p>	<p>Will set a separate page for this committee group. (Ivy NGAN)</p>	<p>Ivy NGAN</p>	
<p>12. Better promotion of SBM activities; since most of the activities are related to Year 2 and 3, Year 1 students tend to delete emails right away. (AU Chun Sing)</p> <p>Should SBM target the audience better, selectively send the emails. (SOH Wee Chean)</p>			

Only two emails every week to avoid being annoying; workshops and talks are for all years of students; students from Year 1 or Preparatory Year should train themselves and well prepared for the job requirements, so the emails are sent to all SBM students; students rep can also promote the activities to their peers. (Angela NG)			
13. Should organize a series of workshops on communication and presentation. (HAO Tong)  The LABU course is already one of those targets to improve students' communication and presentation skills. (Angela NG)	May organize more communication and presentation workshops and encourage faculty to organize more case studies. (Angela NG)	Angela NG Ivy NGAN	
14. Can the LANG201 and LANG111 be swapped, so that Year 2 students can learn how to write an impressive CV? (FUNG Kit Ming Veronica)	Will take note of the suggestion in curriculum review. (Iris LAM)	Iris LAM	
15. The Microeconomics course is separated into 3 different classes, ECON110, ECON16 and ECON191. But why doesn't ACCT101 or other courses have this scheme? (CHOY Tsz Ki)  Have already talked with the Accounting Faculty, but they thought there was no difference. (Angela NG)	Still following this issue. (Angela NG)	Angela NG	
16. Is there any more mentoring program information available other than the Mentoring Link? (HAO Tong)	The Corporate Mentoring Program will be launched in June. (Ivy NGAN)	Ivy NGAN	
17. How often should the student rep and SBM meet? (Angela NG)	Once or twice per semester, the next meeting should be in March. (Ivy NGAN)	Ivy NGAN	

<p><b>Other notes:</b></p> <p><b><u>Present:</u></b></p> <p><b><u>Students</u></b></p> <p><b><u>Mainland</u></b></p> <p>HAO Tong (BSc ECOF Year 1) LI Xiaopeng (BBA Preparatory Year)</p> <p><b><u>Local</u></b></p> <p>CHOY Tsz Ki (BBA Year 1) AU Chun Sing (BBA Year 1) SUN Yik Ting Jacky (BSc ECOF Year 1) CHAN Kin Lun Kenneth (BSc ECOF Year 3) LAM Pik Yee (BBA OM Year 2) SHEA Hong Yue (BSc QFIN Year 1) YU Wai Yat (BSc QFIN Year 2) FUNG Kit Ming Veronica (BBA MARK Year 2) LEE Hung Kei (BBA ECON Year 3) LI Tsz Ying Eva (BBA FINA Year 2)</p> <p><b><u>International</u></b></p> <p>SOH Wee Chean (BSc ECOF Year 1)</p>
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**SBM Representatives**

Winnie CHAN  
Ruby CHAN  
Choyce CHOI  
Paul FORSTER  
Isabella FU  
Iris LAM  
Angela NG  
Ivy NGAN

**Absent with apology**

AGARWAL Prerna  
AHMAD Sabahat  
CHAN Tsz Kit  
CHENG Tsun Kai  
LAU Jennifer  
LEE Yoo Hyun  
MENG Yuanyuan