

Name of meeting attended: 2nd SBM UG Programs Student Representative Committee Meeting

Date of meeting: 14 March 2008, 12:00noon to 1:47p.m.

Minutes Prepared by: Chan Tsz Kit, Xanthus (BBA ACCT Year 2)

Complete <u>before & during</u> meeting			
Matters arising from previous meeting			
Matters Arising	Completed Yes/No?	Details of further action needed	Further action to be completed by whom?
1. Minute 1 (04/12/07), Discussion point no.2: The issue of organising more activities for enriching students' experiences for their future careers.	Yes. Activities held: 1) CV and interview workshop 2) Talks by consulting firms	---	---
2. Minute 1 (04/12/07), Discussion point no.4: The issue of giving suggestions to students who have not been nominated after their applying to the SBM Job Bank	No. Reason: Due to the high volume of applications, giving reasons cannot be done on each rejected application	Recommending students, especially the Year 1 students, to attend the mock interview and the enrichment programmes. Feedback will be given right after the interview.	All student representatives
3. Minute 1 (04/12/07), Discussion point no.5: The issue of having no direction to SBM website	No. Situation: Many students do not know SBM has its own website	To be discussed	
4. Minute 1 (04/12/07), Discussion point no.8: The unfair issue of assessing QFIN and ECOF students' performance in the LABU101 course with the inclusion of an MGTO based case	To be continued.	Separating QFIN and ECOF students from BBA students; having a different session next year.	Language Centre, ARRO
5. Minute 1 (04/12/07), Discussion point no.11: The issue of finding ways to reach out with other students	No.	To be discussed.	---
5. Minute 1 (04/12/07), Discussion point no.13: The issue of organising communication and presentation workshops	Yes.	---	---

6. Minute 1 (04/12/07), Discussion point no.14: The issue of swapping LANG201 and LANG111	To be continued.	Opening 11 sessions in the Fall semester to accommodate the student exchanging abroad in Spring and opening 9 sessions for other Year 2 students. All remaining students will complete their course in Spring.	
7. Minute 1 (04/12/07), Discussion point no.15: The issue of separating Year 1 students into different ACCT classes according to their accounting background before entering university.	To be continued.	---	---
8. Minute 1 (04/12/07), Discussion point no.16: The issue of holding mentoring programmes other than Mentoring Link	Yes. Activities held: 1) Corporate Mentoring Program	Promoting the “Corporate Mentoring Program”	All student representatives

Main points covered in meeting

Brief outline of discussion point (include reference from agenda)	Action agreed	Name of person taking action	Who else needs to know about this?
<p>1. ECON112 should be one of the core courses of FINA curriculum because it is practical and useful. (CHAN Tsz Kit, on behalf of LI Tsz Ying, BBA FINA Year 2)</p> <p>Because of its limited credit, ECON112 is difficult to be included in the FINA major curriculum. Interested students may take the course by themselves (Prof. Angela NG)</p>			
<p>2. Courses in the Preparatory Year differ greatly to those in Year 1 in terms of course content. More business courses should be included into Preparatory Year (AGARWAL Prerna)</p> <p>Adjustments will be made for 2008/09. ECON 110/111/191 and ISMT1111 will be included in the Preparatory Year when the new curriculum is employed (Prof. Angela Ng)</p>			
<p>3. International students feel it is unfair that they only enjoy a 0.5 weighting for the Preparatory Year only, which has a lower workload, but the local students can enjoy it in their Year 1. (AGARWAL Prerna)</p> <p>This issue was raised to the university before and</p>	Raising the issue to the University.	Prof. Angela NG	

<p>could be raised again but it is not expected to be amended. (Prof. Angela NG)</p> <p>The aim of the 0.5 weighting policy is to minimize the effect of a sudden change in learning environment on students' performance. The main focus of the policy is how students transit from a high school learning environment to a university one, not the difference in workload, course content or entry year. (Ms Iris LAM)</p>			
<p>4. The course contents of LANG003 and LANG004 in Preparatory Year are similar to that of LABU101 in Year 1. (AGARWAL Prerna)</p> <p>This will be amended for next year. (Prof. Angela NG)</p>			
<p>5. SBM should organise more firm visits and provide more internship opportunities for Marketing students. (FUNG Kit Ming Veronica)</p> <p>SBM will discuss and collaborate with some more firms like TVB. There are also some competitions especially for Marketing students. (Prof. Angela NG)</p> <p>SBM is organising activities for Marketing and Operations Management students. It is not easy to arrange a time that suits both students and the limited public relation firms in HK for firm visits. Students should make good use of the available chances. (Ms Ivy NGAN)</p> <p>Marketing firms and many other firms seldom send marketing experts to recruit via university but instead, use their own websites. Students should pay more attention to their websites. (Ms Ruby Chan)</p>			
<p>6. There is a lack of support measures from the school when Marketing students join competitions. (FUNG Kit Ming Veronica)</p> <p>Students are suggested to contact professors for help personally. If students have trouble finding help, they may approach SBM. (Prof. Angela NG)</p>			
<p>7. Students of same major are always attending the same language class. (e.g. LANG201). (FUNG Kit Ming Veronica)</p> <p>Scheduling classes will be a problem when trying to arrange classes consisting of students from different majors. (Prof. Angela NG)</p>	<p>Raising the issue to Language Centre.</p>	<p>Ms. Iris LAM</p>	<p>Language Centre</p>
<p>8. Overloading criteria is not standardised among Departments. (FUNG Kit Ming Veronica)</p>			

<p>The overloading requirement is standardised in that CGA must be at least A- in Year 2 for single major students. (Ms. Iris LAM)</p>			
<p>9. Students are confused about whether they can transfer all credits back, including those obtained by overloading. If they are authorised to overload by their department when exchanging abroad but their CGA is below the overloading requirement after the Spring performance result is released, what should students do?. (CHAN Tsz Kit)</p> <p>Students will fail to transfer the credits obtained by overloading if they cannot meet the overloading requirements even if they successfully enrol into and take the courses. (Prof. Angela NG)</p>			
<p>10. Can the Accounting Department organise ACCT core courses in the summer break particularly for Year 3 students who exchange abroad in Spring of Year 2? (Lau Jennifer)</p> <p>It is the decision of ACCT Department. (Prof. Angela NG)</p>			
<p>11. Could SBM organise a special seminar about the exchange program particularly for students of ACCT majors? (LEE Yoo Hyun)</p>	<p>Raising the issue with the UG Coordinator</p>		<p>UG Coordinator</p>
<p>12. Could the great difference between ECON110, ECON111 and ECON191 be reduced? Some mathematical skills required in ECON191 are neither taught in university nor high school. (AU Chun Sing)</p> <p>It is very difficult to reduce the differences because the three groups of students are of different economics backgrounds. (Prof. Angela NG)</p> <p>ECON191 is taught by a new professor this year. (Ms Iris Lam)</p>			
<p>13. Non-standardised assessing criteria among LABU101 classes cause unfairness. Some instructors' teaching methods are not effective and intense enough. (AU Chun Sing)</p>	<p>Conducting a survey on LABU101</p>		
<p>14. Two sets of notes are given to students in MATH024. And students are confused about which set to revise. (LI Xiaopeng)</p> <p>A difference between university study and high school study is that no one will clearly tell students which areas will be tested. Students may have to read more in university. (Prof. Angela NG)</p>			

<p>The answer delivered to this point by Prof. Angela Ng is exactly the reason why the 0.5 weighting policy is employed. (Ms. Iris Lam)</p>			
<p>15. Could SBM provide more international internship?</p> <p>It is quite difficult to find international internship programs but SBM will try to provide more in the future. (Prof. Angela NG)</p> <p>Foreign firms might have more concerns with recruiting HK students due to the high cost accommodation and flight tickets. They may prefer hiring local students to HK students. (Ms Ruby Chan)</p>			
<p>16. The Year 1 GBUS course is too demanding in that students have to submit two writing reports without any instructions from their instructor.</p>	<p>Raising the issue with the GBUS Program Director</p>	<p>Ms Iris LAM</p>	
<p>17. Students would like a room for meeting purposes because not enough space and common area is provided for business students to conduct meetings.</p> <p>Additional space cannot be provided as space is very limited in HKUST already.(Prof. Angela NG)</p>			
<p>18. Business plan writing, which is an essential skill in winning many competitions, is not taught in LABU101.</p> <p>Students may find UG Coordinators who have the responsibility to help students by pointing the student to right faculty or initiating inter- or intra-department discussion. (Prof. Angela NG)</p>	<p>Raising the issue with the Language Centre</p> <p>To be discussed in the upcoming UG Coordinator meeting</p> <p>Organising business plan writing workshops</p>	<p>Prof. Angela NG</p> <p>Ms Iris LAM</p>	
<p>19. Could QFIN students take some other kinds of courses plus 1 engineering course instead of taking 2 engineering courses?</p> <p>QFIN students are not required to take any science general education (GE) courses. Because they only have to take 15 credits of GE courses now, the University will unlikely refuse to amend the current policy. (Prof. Angela NG)</p>			
<p>20. Can the cut-off for the exchange interview be adjusted to have a lower weighting for the Fall semester result?</p>			

The minimum requirement for an interview is very clear (CGA \geq 7.00) now and will probably not be adjusted. (Prof. Angela NG)			
<p>21. How to promote enrichment activities?</p> <p>Setting up a promotional booth with people sitting there may be useful. (FUNG Kit Ming Veronica)</p> <p>Posters should not be posted in the Academic Building, in which students do not have time to read posters. (AU Chun Sing)</p> <p>Student Representative should help promote the events. (Ms. Ivy NGAN)</p>	Setting up a promotional booth	Student Representatives	

Other notes:

Present:

1) Students:

Mainland

LI Xiaopeng (BBA Preparatory Year)

Local

LEE Yoo Hyun (BBA ACCT Year 1)

CHAN Tsz Kit (BBA ACCT Year 2)

LAU Jennifer (BBA ACCT Year 3)

AGARWAL Prema (BBA Year 1)

AU Chun Sing (BBA Year 1)

CHOY Tsz Ki (BBA Year 1)

CHAN Kin Lun Kenneth (BSc ECOF Year 3)

CHENG Ysun Kai (BBA GBUS Year 1)

FUNG Kit Ming Veronica (BBA MARK Year 2)

SHEA Hong Yue (BSc QFIN Year 1)

International

SOH Wee Chean (BBA Year 1)

2) SBM Representatives:

Prof Angela NG

Ms Iris LAM

Ms Ruby CHAN

Ms Ivy NGAN

Absent with apology

HAO Tong, Rachel

KU Wang Hei

MENG Yuanyuan

AHMAD Sabahat

LAM Pik Yee

SUN Yik Ting Jacky

YU Wai Yat

Prof. Ronald LAU

Prof. Paul FORSTER

Ms Winnie CHAN