

Name of meeting attended: 2nd SBM UG Programs Student Representative Committee Meeting

Date of meeting: 27 Feb 2009

Minutes Prepared by: Li, Xiaopeng Tony

Complete before & during meeting
Matters arising from previous meeting

Matters Arising	Completed Yes/No?	Details of further action needed	Further action to be completed by whom?
1. Minutes ref/date: 8. Form a task force to tackle international and local mix issues.	Yes	1) More movie nights to be held (tentatively once a month) 2) A follow-up meeting of the task force to be held	Task force
2. Minutes ref/date: 7. ISOM 111 student mix. International students still struggling as they are in the same class as the mainland students.	NO	Will look into how to properly divide the students into different groups.	
3. Minutes ref/date:			

Complete before meeting
Agenda items for current meeting

Outline of agenda item	What are your comments (positive or negative) about this agenda item?	What questions do you want to ask at the meeting?	Feedback required from students prior to the meeting?
1. Agenda ref and papers ref:			
2. Agenda ref:			
3. Agenda ref:			

Other notes:

Main points covered in meeting

<p>Brief outline of discussion point (include reference from agenda)</p>	<p>Action agreed</p>	<p>Name of person taking action</p>	<p>Who else needs to know about this?</p>
<p>1. Agenda ref: Suggestion that an on-line platform/forum should be established where questions asked in job interviews and tips are provided by senior students to share with junior students.</p>	<p>Create a list of questions and tips collected from senior students; the information will be put on the SBM website for students to access.</p>	<p>Career Team</p>	
<p>2. Agenda ref: The selection of teams to participate in business competitions: should it mainly benefit a few or more students?</p>	<p>Most student reps agree to have more students gaining the experience, though less probability of winning awards. However, will think of splitting the experienced students to team with new students attending the upcoming international competitions</p>	<p>Enrichment Team</p>	
<p>3. Agenda ref: Could degree process tracking be accessible to all years, instead of year 3 alone?</p>	<p>Check with ARRO. A new system may possibly solve the problem in 2010.</p>	<p>Program Team</p>	
<p>4. Agenda ref: Could the teaching style of UST be more case and team-work based rather than assignment based?</p>	<p>The teaching method is up to the faculty, and it takes time for the entire university education philosophy to evolve.</p>		
<p>5. Agenda ref: Invite more GBUS profs to study trips as GBUS students know them.</p>	<p>Students should rather treat it as a chance to benefit from profs of different backgrounds.</p>		
<p>6. Agenda ref: Prep year students are not allowed to overload in the 1st semester.</p>	<p>Prep year is for new students to adjust to the new environment. Depending on their academic results, overloading may be possible in the 2nd semester.</p>		
<p>7. Agenda ref: What are the differences among core, elective and required courses.</p>	<p>Core courses are those which have to be taken according to the curriculum. Required courses must be taken but can be taken at anytime during a student's university program. Some elective courses have to be taken (e.g. GEE), but can be taken anytime during a student's university program.</p>		
<p>8. Agenda ref: Lang001 is redundant for those who speak English as mother tongue.</p>	<p>The Language Center (LC) has been asked to assess the speaking and writing skills of students</p>		

	to ascertain whether those students need Lang001 or not. Students are free to drop the course during the add/drop period if the LC thinks they don't need to take the course.		
9. Agenda ref: In ACCT101, students who have studied accounting in secondary school should be separated.	in secondary school is useful but does not necessarily give an advantage to those students who have completed these courses. ACCT 101 is a higher level complex university course which must be completed by all students as per the Accounting Department curriculum..		
10. Agenda ref: Policies regarding credit transferring is not updated on SBM website.	The Exchange team will look into the matter and update the website if needed. For their own sake, students are encouraged to check with ARRO and their professors beforehand.	Exchange Team	
11. Agenda ref: ISOM223: is absolute grading possible?	University regulations require following the current grading policy in order to show the differences between individual students.		
12. Agenda ref: Some exchange students tend to "copy and paste" their exchange reports. Could SBM check their paragraphs?	The Exchange team will follow up.	Exchange Team	
13. Agenda ref: Courses worth a total of 18 credits taken during exchange could not be transferred back to UST.	As per University regulations, only 18+/- 1 credits can be transferred back to HKUST by students participating in exchange university programs. Students are encouraged to experience overseas cultures rather than overload.		
14. Agenda ref: LANG113/114 are very basic. Could more advanced courses on Putonghua be provided?	This issue has been raised with the Language Centre who promises if demand is high enough, more advanced courses will be provided.		
15. Agenda ref: Some students need official recognition from programs or extra-curricular activities that they participate in outside SBM.	Ways recognising student participation in these programs are still being discussed and have yet to be decided. The future 4-year program will address the problem better.		

Other notes:

Once you have completed this template, please send it as an email attachment to Ivy Ngan, Assistant Director, Undergraduate Enrichment Programs for the SBM Office:

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