

**THE HONG KONG UNIVERSITY OF SCIENCE & TECHNOLOGY
SCHOOL OF BUSINESS AND MANAGEMENT**

2nd SBM UG Student Representative Meeting 2016/17

Confirmed Minutes

Date and time of meeting:	Dec 6, 2016, 12:20p – 1:21p
Minutes Prepared by:	Vivian Chu
Attendance of SBM UG Programs Office:	Anirban Mukhopadhyay, Emily Nason, Ka Yee Lee and Vivian Chu
CUP Faculty Members	Percy Dias
Attendance of UG Student Representatives:	Arnold Wan, Eddy Lee, Harry Hu, Ince Chan, Kelvin Ong, Matthew Cheung, Vinod Tadikamalla, Wendy Ki
Absence with Apologies:	Dominic Ho, Gary Yu, Heron Yan, Ince Chan, Jeff Louie, John Sz-to, Kristy Lau, Lexi Tan, Sonalika Mannimala, Sophia Wan, Sylvester Miao, Tiffany Wong
Absence	Calvin Ho

1. Confirmation of Minutes

As no further comment was received, the minutes of the 1st Meeting of October 3, 2016 was confirmed.

2. Updates from SBM

2a. Registration of Major Required Courses

The Major Selection Exercise (MSE) was reformed in 2015-16 and this term (Fall 2016-17) was the third and last term that pre-major students admitted in 2015-16 had to choose a major. With the tight timeline in winter, pre-registration for major required courses was not available. Therefore, after the MSE results were announced, students had to register for major required courses on their own during the course registration period.

2b. Membership for 2017

As indicated in Appendix 2b, some members' term would expire in January. Recruitment of new members would be conducted in Spring. The Chair invited members to encourage their friends who might be interested to self-nominate themselves to the Committee.

3. Updates from SBM Student Representatives

3a. Graduation Ball for 2017

Kristy had checked with different hotels for the prices of the Graduation Ball and come up with 3 choices for consideration by the Committee. They were Mandarin Oriental Hong Kong, W Hong Kong Hotel and Regal Hong Kong Hotel in Causeway Bay and she also invited Tiffany and Dominic to help the preparation task when she was on exchange in the coming spring.

In the meeting, student members and faculty members gave a lot of input, especially on the venue. Based on the most acceptable price range (\$400-\$600) shown in the previous survey, the majority chose W Hong Kong Hotel considering the food quality, price to hotel-ranking and banquet setup. Further, it was proposed to invite other parties to co-organize the Ball, like BCC, BSU and alumni team who could also share their organizing experience with the student organizers.

Performance by UST societies was suggested, e.g. drama, dance and band society, and a publication of the event was also recommended. Besides collecting fees from the participants, committee members might consider exploring sponsorship from companies. SBM UG Office might be able to cover lucky draw and pay for staff and faculty participants.

In the meeting, it was concluded with the following points for the Graduation Ball:

Event Time: in May or June 2017

Event Venue: W Hong Kong Hotel

Organizing Committee Members: Dominic, Eddy, Tiffany and Wendy*

Detailed Proposal: ready in mid-Feb 2017 with the booking deadline and would be confirmed in the 3rd Meeting in early March 2017

*Wendy would go on exchange in the coming spring; however, she was happy to contribute her idea in Canvas for organizing the Ball.

Student members were welcome to join the Organizing Committee and provide opinions.

[Post-meeting notes:

Kristy would like to be involved in the Graduation Ball preparation during her exchange study and thus, she would be kept in Canvas for the related update news and discussion items.]

4. Discussion Items

4a. Student-Faculty Interaction

Professor Emily Nason informed members that the School received a donation to set up Karen Lee Student Mentoring Center. Under the Center, there would be funding to support activities such as public service internship, mentoring programs and taking faculty to lunch.

Referring to a program called "Peaks and Professors" held in USC, Vinod suggested having similar programs /activities in SBM to build bonding between students and faculty. The activity would also help freshmen and junior students adjust their university life.

Wendy and Prof. Dias suggested activities like hiking, sports day and squid fishing. Another member proposed to match students' and faculty's interests so that after matching, students and faculty could organize events on their own. However, a member commented that the former might be too big to coordinate and arouse interests while the latter might limit participation. A balance between these two would be needed.

There were also comments about organizing more casual events instead of official ones organized by SBM UG Office whereas some suggested holding events at department level, inter-department or school levels.

For more input on the topics from other members, the Chair suggested putting three discussion items on Canvas:

1. Lunch with Faculty
2. Large-scale Event (one-off) – for freshmen in August once a year
3. Small-scale Programs – these would consist of an ongoing set of activities where interested students and faculty could meet and interact (e.g., hiking club, music interest club, etc.)

The Chair asked members to provide suggestions on: for 1, the structure and mechanism on how it should work, number of participants and the sponsorship per person; for 2, how and when to do considering the constraints such as the limited time in August and the feasibility to organize such event; for 3, the framework for the program, etc.

All the ideas would be consolidated and brought to the meeting for further discussion. Based on the resources and limitations, the UG Office might go for 1 or 2 of the suggestions if feasible.

5. Next Meeting

Early March, tbd 6:00-7:30p

December 22, 2016