

Name of meeting attended: 2nd SBM UG Student Representative Committee Meeting

Date of meeting: 1 Mar, 2013

Minutes Prepared by: Vivian Chu

Attendance of SBM UG Programs Office: Elaine Tam, Emily Nason, Francis Lui, Ivy Ngan and Vivian Chu

Attendance of UG Student Representatives: CHAN Nga Yee Joey, CHIU Yin Shan Karen, CHOI Howard Yue Ho, FU Wai Ming Collin, KONG Jiyong, LEUNG Ching Sum Jason, LIU Kai Long Jasper, LOWE Alberta, NG Sunny, TO Chun Hei Michael, XIA Yicong Carol and YEUNG Kin Hang Theophilus

Main points covered in meeting

Brief outline of discussion point (include reference from agenda)	Action/Response
<p><i>SBMT1111-Business Cohort Induction</i></p> <ul style="list-style-type: none">• Student representatives welcomed the decision of keeping SBMT1111 and had no objection on course reform. However, they did not prefer compulsory events.	<ul style="list-style-type: none">• SBM UG Programs Office would re-design the course with more focus on academic advising and less requirement from the student bonding activities in the coming Fall 213. Also to re-structure the peer mentoring system in the new academic year. Students would be more flexible on joining bonding activities.
<p><i>Peer Mentoring</i></p> <ul style="list-style-type: none">• Student representatives also recommended keeping this system less compulsory, for example, not mandatory meeting for mentees with mentors.	<ul style="list-style-type: none">• SBM would provide mentors with training sessions, for instance workshops for Student Information System, guidance and encourage them to make more effort on approaching mentees, yet the first couple in-person meetings with mentees were highly recommended.• Letters of appreciation from SBM would be issued to the peer mentors at the end of the term to recognize their efforts.
<p><i>A.O.B.</i></p> <ul style="list-style-type: none">• With past experiences, incorrect information about school regulations might be spread out by senior students to freshmen during societies or unions' orientation camps. Therefore, residential programs or information days organized by SBM were suggested to hold before those camps so that correct information could be delivered to freshmen at first hand.	<ul style="list-style-type: none">• It would be difficult for SBM to conduct the information sessions before societies' orientation camps due to unavailability of student admission data. However, several sessions would be held in last August or early September like last year in order to accommodate the late comers, like mainland and international students.• Log book which was a guide book prepared by

<ul style="list-style-type: none"> • More printed out information about study or school policies might be handy to new students. 	<p>SBM UG Programs Office for all business undergraduate students would be distributed to the freshmen during welcoming events.</p>
<p><i>A.O.B.</i></p> <ul style="list-style-type: none"> • Some students were concerned about the necessity of an implementation of faculty advisors as they already had their pre-major advisors. 	<ul style="list-style-type: none"> • Apart from academic curriculum, faculty advisors could provide other academic advising, like major selection, or professional advice on their expertise. Further, life experience sharing, career planning and internship recommendation could also be offered by the academic advisors.